



# The Benefits

of a Career at  
Gila River Health Care

## COMMUNITY HEALTH REPRESENTATIVE

[GRHC.ORG/CAREERS](http://GRHC.ORG/CAREERS)

### **JOB SUMMARY:**

As directed and supervised by the Public Health Nurse, performs a variety of activities to assist, coordinate, and provide for the delivery of efficient and effective Patient Family Centered Care healthcare services within a district in accordance with established program policies, standards, procedures, and compliance with local, Tribal, state, and federal regulations.

### **REQUIREMENTS:**

1. Completion of a course of study leading to a high school diploma or equivalent
2. 1 - 2 years previous patient care experience or graduation of an approved and accredited program leading to a certificate as a nursing assistant by the state of Arizona
3. Current and valid state of Arizona certification as a nursing assistant or training certification that exceeds that of nursing assistant
4. Current CPR and BLS certification or ability to obtain certification within 30 days of hire
5. Current and valid state of Arizona driver's license

**Contact: Jerusha Kelson, Senior Recruiter/Human Resources Department**

**Direct: (520) 562-3321 Ext. 1703**

**Email: [hireme@grhc.org](mailto:hireme@grhc.org)**



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## NAVIGATOR PROGRAM, HUMAN RESOURCES ASSISTANT

[GRHC.ORG/CAREERS](http://GRHC.ORG/CAREERS)

### NAVIGATOR PROGRAM PURPOSE

The purpose of Gila River Health Care's Navigator Program is to provide an avenue for the upward mobility of aspiring Community members desiring career paths in healthcare. Gila River Health Care is committed to increasing the employment of its Community members. To meet this goal, Gila River Health Care is designing a program whereby members of the Community can be interviewed and selected for placement into a six month training program that will prepare them to meet the minimum qualifications of designated healthcare positions. These Community members are GRHC's "Navigators."

### ELIGIBILITY:

**To be considered for a Navigator Program position, you must be a member of the Gila River Indian Community and apply online.**

Navigators are placed with GRHC directors, managers, and supervisors who have the capability to train, mentor, and coach viable candidates to an acceptable competency level. Upon completion of the six-month training period, a successful Navigator will become a full-time employee with benefits and placed in the first quartile of the salary grade for the position.

The Navigator Program will prepare candidates to meet the minimum qualifications of designated healthcare positions, including Human Resources Recruiter, Digital and Video Coordinator, Mammography Coordinator, Radiologic Technologist, RN and LPN, Benefit Coordinator, Patient Registration Clerk, and Collector.

### JOB SUMMARY:

Performs a variety of clerical and administrative support functions to assist and coordinate a variety of activities to provide for staffing needs of the hospital.

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# JOB ANNOUNCEMENT

**JOB TITLE:** DIRECTOR OF TRANSPORTATION AND FLEET SERVICES

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**JOB SUMMARY:**

The Director of Transportation and Fleet Services will plan, assess, develop, implement, and evaluate the operations of the Transportation and Fleet Management Departments. The Director will oversee dispatch operations to ensure superior patient transportation service. The Director is responsible for ensuring the dispatchers and driving staff are using the most efficient and cost effective methods to ensure GRHC patients are transported to their appointments on time and are treated with respect. The Director will oversee the fleet operations to ensure fleet vehicles are properly maintained for safe and reliable use. The Director will manage motor pool vehicles so they are available for internal customer needs. Works with all departments operating vehicles to ensure all vehicles assigned to them are properly maintained and ensures all departments comply with Fleet Operations policies and guidelines.

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**REQUIREMENTS:**

1. Bachelor's degree in Business Administration or closely related field; equivalent combination of experience and education may substitute
  2. Must have 5 years' experience including 3 years management experience
  3. Current and valid state of Arizona driver's license
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**Contact:** GRHC Human Resources Department

**Phone:** (520) 562-3321 Ext. 1342 - **Email:** hireme@grhc.org

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